

All rooms	Any set up	Since September 28 2020, Government has limited all indoor meetings to a maximum of 30, in bubbles of 6 maximum, regardless of room size.			
Room	Set Up	Max numbers 2m social distancing	Max numbers 1m+ social distancing e.g. wearing a mask	Max numbers Standard	Notes
Gilbert White	Cabaret: 9 round tables x 3 to a table	27 attendees + facilitator	32	90	Entry through front door of Westley Court and exit through fire escape in Gilbert White; use of W.Cs in corridor and ability to open up downstairs bedroom W.C's for a larger group.
	Theatre Style: Chairs facing forward	40 + facilitator	60	130	
	Daisy Style: Four per table	24 + facilitator			
	Classroom Style: One per table	17 + facilitator			
Cobbett's	Cabaret: 4 round tables x 3 to a table	12 attendees + facilitator	24	54	Entry through front door of Westley Court and exit through fire escape in Cobbett's; use of W.Cs in corridor and ability to open up downstairs bedroom W.C's for a larger group.
	Theatre Style	27 + facilitator	52	80	
	Daisy Style: Four per table	16 + facilitator			
	Classroom Style: One per table	9 + facilitator			
	U-shape	7 + facilitator			
TS09	Cabaret: 4 round tables x 3 to a table	12 attendees + facilitator	24	40	Entry though front door and to the right; exit through fire escape; use of W.Cs in Westley Court in corridor and ability to open up downstairs bedroom W.C's for a larger group.
	12 chairs U shape (no tables)	12 attendees + facilitator	8	20	
Tennyson	Boardroom	4 attendees + facilitator	8	12	Entry and exit from outside; use of downstairs W.C
Chute	Boardroom	4 attendees + facilitator	8	12	Entry and exit from upper level; use of downstairs W.C
Dickens	Boardroom	8 attendees + facilitator	16	26	Entry through Reception; exit through North Door; use of W.Cs by Reception